

Tree Campus USA Application

Complete this form and submit with any visual or additional written documentation no later than December 31.

Tree Campus USA designation is in recognition of work completed by the college during the calendar year.

Submissions can be sent: electronically to **treecampus@arborday.org**

Or mail to: **Tree Campus USA, Arbor Day Foundation, 211 N 12th Street, Lincoln NE 68508**

I am submitting this application on behalf of the college listed below to be officially recognized and designated as a Tree Campus USA college for the year _____, having achieved the standards set forth by the Arbor Day Foundation as noted below.

Standard 1: Campus Tree Advisory Committee

Date of committee establishment _____

Meeting dates for the past year _____

Attach list of committee members, groups they represent (ie, students) and e-mail

Standard 2: Campus Tree Care Plan

Date Campus Tree Care Plan established _____

Attach Plan.

Standard 3: Dedicated annual expenditures for the Campus Tree Care Program

Total Campus Tree Care Program expenditures _____

Attach Expenditure Worksheet.

Standard 4: Arbor Day Observance

Date observance held _____

Attach program or summary of activities, pictures, and/or media coverage.

Standard 5: Service Learning Project

Date(s) Service Learning Project held _____

Attach summary of the Service Learning Project including pictures and/or media coverage.

Note: Application will not be processed without documentation.

College/University Name _____

Contact _____

Title _____

Address _____

City, State, Zip _____

Phone _____

E-mail _____

Signature _____ Date _____

Campus Tree Care Program Expenditure Worksheet

College/University _____ Application Year _____

Please provide the following expenditure information about your Campus Tree Care Program:

Tree Planting and Initial Care:

Include cost of tree purchases, labor and equipment for planting, planting materials, staking, watering, mulching, competition control, etc.

\$ _____

Campus Tree Management:

For example: include pruning, public education, professional training, association memberships, campus tree inventory, pest management, fertilization, tree removals (if needed), and all associated costs

\$ _____

Volunteer time:

Value of volunteer labor (hours x \$18) and other contributions from student and civic organizations. (Value of volunteer labor taken from www.independentsector.org.)

\$ _____

Other activities:

Briefly describe other undefined costs not already mentioned.

\$ _____

TOTAL CAMPUS TREE CARE PROGRAM EXPENDITURES

\$ _____

_____ Number of trees planted

_____ Number of trees removed and reason (i.e., storm, construction, etc) _____

_____ Number of trees pruned

_____ % of tree canopy (if known)

_____ Full-time student population

Applications will not be processed without the following:

- ☐ Completed application form
- ☐ Copy of the Campus Tree Care Plan
- ☐ Breakdown of Campus Tree Program Expenditures
- ☐ Documentation of Arbor Day Observance and Service Learning Project including pictures and/or media coverage